



33rd Annual Virginia Wine & Craft Festival

FOOD VENDOR APPLICATION

Saturday, May 18, 2019 10:00 am – 6:00 pm

Vendor spaces 12' x 12"

Deadline for Food Vendor application is February 15, 2019

No refunds issued after March 15, 2019.

THIS IS A RAIN OR SHINE EVENT.

****\$25 Early Bird Discount available through 01/02/2019****

This completed form serves as your contract. Please read carefully the Terms and Conditions of the contract before signing.

Vendor Information (please print clearly)

Vendor/Company (as listed on printed materials) _____

Contact Name _____ E-mail _____

Company Address _____ CSZ _____

URL _____ Phone _____ Fax _____

Social Media Info: _____

Menu: _____

Were you a vendor at the 2018 Virginia Wine & Craft Festival? Yes _____ No _____

Booth Specifications

If your space is larger than 12 x 12, YOU MUST PURCHASE ADDITIONAL SPACE.

____ 12' x 12 \$300 ____ 15' x 12' \$425 ____ Food Truck \$525 (Size: _____)

____ **ELECTRICITY - \$25** 110V ONLY AVAILABLE (Limited Availability)

Payment Information

____ Check Enclosed (Please make check payable to Chamber of Commerce) Check # _____

____ Please Charge: ____ Visa ____ MasterCard ____ American Express ____ Discover

Name on Credit Card _____

Credit Card # _____ Zip Code: _____ Security Code: _____ Exp. Date _____

Signature _____ Printed Name _____

Authorized Signature

____ I have read and agree to the Terms and Conditions of this Contract for exhibit space and affix my signature to commit to participating in 33rd Annual VA Wine & Craft Festival according to the terms stated.

Authorized Signature _____ Date _____

(Payment and Menu MUST accompany application in order to be considered.)

33rd Annual VA Wine & Craft Festival Details

Saturday, May 18, 2019 10am - 6pm

Location

Main & Chester Streets
Downtown Front Royal, VA

Deadlines

Food vendor: 02/15/2018
\$25 Early Bird Discount available through 01/02/2018
No refunds issued after 03/15/2018. NO EXCEPTIONS.

THIS IS A RAIN OR SHINE EVENT.

ASSIGNMENT OF EXHIBIT SPACE:

Space will be assigned with due consideration to an Exhibitor's preference **based upon date of receipt of application & payment**. Specific space locations and/or exhibitor requests cannot be guaranteed. All requests for specific space and/or special requests are subject to review and approval by the Wine & Craft committee.

BOOTH DIMENSIONS AND DESIGN:

Booth size for food vendors will be 12'x12'; 15' x 12' or 20' x 12' or Food Truck. If your set up is larger YOU MUST PURCHASE ADDITIONAL SPACE. Space reservations are for space only. Tents, tables & chairs are not provided. Exhibitor is responsible for own signage. All exhibits must be freestanding. No bolts, screws, hooks or nails shall be driven into buildings, sidewalks or pavement.

FOOD VENDOR REQUIREMENTS:

All food vendors must submit a menu of the items you wish to sell. You must fill out a Health Department form to participate in the Festival. **Health Department forms MUST be submitted 30 days prior to the festival.** A copy will be sent to you with your acceptance and you may also obtain one directly by calling the Health Department at 540-635-3159.

ELECTRICITY:

Add \$25 if access to **110v** power is needed. Extension cords are not provided and must be supplied by Exhibitor. Electricity is supplied at the lamp posts. You will need stool or ladder to reach. If a generator is used, it must be in a soundproof box.

WATER:

Water is the responsibility of the vendor.

WINE ADMISSION:

All vendors will receive 1 complimentary wine admission. Admission will be supplied at check-in on the day of the event. Advance price for additional wine admissions is \$15.

REASSIGNMENT OF SPACE:

Exhibitors may not permit other companies to use their space, or any part thereof, without express written permission of Wine & Craft committee.

CARE OF EXHIBIT SPACE:

Sidewalks MUST be kept clear. All exhibitor products and materials must be stored and maintained within booth space allotted. Trash must be placed on curb at the close of show; large items, such as packaging and/or boxes must be broken down; empty wine bottles must be neatly stacked for ease of recycling.

LIABILITY AND INSURANCE:

If insurance is desired, it must be placed by the Exhibitor. Exhibitors are advised to see that their regular company insurance includes extra territorial coverage, and that they have their own theft, public liability and property damage insurance. Neither the sponsors, the employees thereof, nor their representatives, nor any employee of FR-WC Chamber will be responsible for injury, loss, or damage that may occur to the Exhibitor or the Exhibitor's employees or property from any cause whatsoever prior, during or subsequent to the period covered by the contract, and the Exhibitor on signing this contract expressly releases the Sponsors, FR-WC Chamber, its employees and representatives from, and agrees to indemnify same against any and all claims for such loss damages or injury.

CANCELLATION POLICY:

Wine & Craft 2019 will take place rain or shine. NO refunds will be issued due to weather. Should an Exhibitor find it necessary to cancel their space, written notice must be sent before March 15, 2019 in order to receive a refund. Refunds issued are at the sole discretion of the Wine & Craft committee. Cancellations received after March 15, 2019 will not receive a refund of their Exhibitor fee(s).

AMENDMENTS:

FR-WC Chamber shall have full power to interpret or amend these rules. Wherever these rules do not appear to cover specific situations, FR-WC Chamber reserves the right to make such rulings as may appear to be in the best interests of the show and the Exhibitor agrees to abide by such rulings.

Mail completed form with check or payment information to:

Front Royal - Warren County
Chamber of Commerce
201 E. 2nd Street
Front Royal, VA 22630

Or fax/email completed form and

credit card information to:

Front Royal - Warren County
Chamber of Commerce
Fax: 540.635.9758